



VICTORIAN
INSTITUTE OF
TECHNOLOGY
www.vit.edu.au



ELICOS·VET·HIGHER EDUCATION

2019-2020 PROSPECTUS

Study in Australia

Australia is a great place to study, live and realise your potential. Quality education, a great climate, friendly people, excellent value; no wonder so many students have decided to make Australia the place to continue their studies and achieve their goals. Your future starts right here in Australia.

Chief Executive Officer • **Mr Arjun Surapaneni**

VIT Council • **Professor Richard Carter,**
Professor Andrew Flitman, Mr Peter Batchelor,
Ms Marion Walker, Mr Ben Scheltus

About VIT

Established in 1998, VIT is a recognised Registered Training Organisation (RTO since 2000). It provides Full and Part Time accredited, nationally recognised qualifications and short courses in leading edge technologies of Information Technology, Business Management and the Hospitality industry.

VIT is SAP University Alliance Program Member, Microsoft IT Academy Program Member, Microsoft Certified Partner and Oracle Gold Partner.



Welcome message from the Chair, Board of Studies

Welcome to the Victorian Institute of Technology (VIT). We aim to provide you with a smart start to your education, giving you a better and brighter future.

VIT is a Higher Education provider through our Bachelor of Information Technology and Systems (BITS), Master of Information Technology and Systems (MITS) and Master of Business Administration (MBA) courses. We are also a Registered Training Organisation (RTO) and a Microsoft Certified Partner since 2000.

Our Institute provides a broad range of accredited vocational education and training programs at our convenient inner city locations. All VIT delivery locations are close to major shopping, restaurant and entertainment centres and are well serviced by public transport.

VIT has excellent facilities and resources. We have fully equipped 'State-of-the-Art' kitchens, workshops, audiovisual equipment and personal computer labs. VIT's resource centre includes a Higher Education electronic library that allows our students to access over 2,600 e-Journals and e-Books, all

accessible 24/7. In addition, we have English Language, Business, Commercial Cookery, Patisserie, Hospitality and IT reference books for students to borrow and use on the premises.

At VIT, we help our students develop interesting and challenging careers by imparting skills that are in high demand globally. Our courses specifically focus on industry needs and bridge the gap between Secondary Education and Post Graduate Studies. We give our students a solid foundation, in order to pursue their career goals.

Our Institute has established a sound reputation for delivering quality education since 1998. Students receive practical and theoretical training while enjoying Australia's unique culture and lifestyle.

Our team has extensive experience in the education and training industry. Feel free to visit our website <http://www.vit.edu.au/vit-council/> for further information.

I look forward to welcoming you to VIT and wish you well for your future.



PROFESSOR RICHARD CARTER
Chairman of the Board of Studies



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Why choose VIT

All VIT courses are designed in consultation with industry thereby increasing our students' future employment opportunities. At VIT the advantages are:



MULTIPLE INTAKE DATES

Regular intakes throughout the year allow students to commence their studies at convenient times.



MULTICULTURAL STAFF AND STUDENTS

Friendly multicultural staff who will make you feel at ease.



PRACTICE-BASED APPROACH

Students are trained in an environment that is as close as possible to an industry workplace.



AQF ACCREDITATION AND RECOGNITION

Our courses have been designed to meet the Australian Qualifications Framework (AQF) requirements, ensuring students develop the skills required to gain employment within their relevant industry. We are recognised for our qualified and industry experienced educators.



OUR FACILITIES

We provide all of our students with State-of-the-Art kitchens and computer labs.



ONLINE ACADEMIC RESOURCES

Access to ProQuest - Host – and other extensive online libraries and VIT's Online Learning System.



PATHWAYS

Multiple pathways from English and VET to Higher Education.



OUTCOME FOCUSED



CREDIT, RECOGNITION OF PRIOR LEARNING, ARTICULATION AND PROGRESSION



Find us

ADDRESS FOR CORRESPONDENCE



CORPORATE OFFICE

Level 14, 123 Queen Street,
Melbourne VIC 3000 Australia
t: 1300 17 17 55
e: support@vit.edu.au
w: www.vit.edu.au

DELIVERY LOCATIONS



MELBOURNE CAMPUS

123 Queen Street,
Melbourne VIC 3000 Australia

235 Queen Street, Melbourne VIC
3000 Australia

118 Queen Street, Melbourne VIC
3000 Australia



ABBOTSFORD

413 Johnston Street
Abbotsford VIC 3067
Australia



SYDNEY CAMPUS

333 Kent Street,
Sydney NSW 2000 Australia



A photograph of two young women sitting at a desk, smiling and looking towards the right. They appear to be in a classroom or study area, with books and a laptop on the desk. The woman on the left has long brown hair and is wearing a grey turtleneck. The woman on the right has short blonde hair and is wearing a colorful patterned top. A geometric line pattern is overlaid on the bottom right of the image.

ENGLISH COURSES (ELICOS)



GENERAL ENGLISH INFORMATION (ELEMENTARY TO UPPER INTERMEDIATE)

CRICOS Course Code:	098301K
Duration:	12 weeks per level (20 hours per week)
Delivery location(s):	Melbourne VIC
Intake dates:	Refer to Intake Dates page
Eligibility criteria:	Refer to Course Entry Requirements page
Course fee:	Course Fee & Charges page

The General English Courses (ELICOS) are intended to provide international students with the English language foundation and skills they need to function in social contexts in Australian society and to undertake further vocational courses. The programs focus on language used in everyday situations and provide a solid foundation in grammar, and the four main skills of listening, speaking, reading and writing. The courses integrate the modes of language – that is, listening, speaking, reading and writing to improve students' understanding of the forms, features, and functions of language. Students will enhance their skills in analysing, responding to and composing a range of texts characteristic of those they will encounter in their social language interaction in Australia. The courses will also assist students in their development and understanding of various strategies and styles of learning.

STRUCTURE

The General English Courses (ELICOS) range over four levels: Elementary, Pre-Intermediate, Intermediate and Upper Intermediate. All students will be assessed and placed into the appropriate level. Each level of the General English course is studied over a 10 week period. Lessons are from Monday to Friday and consist of 20 hours face-to-face classes.

ASSESSMENT

The General English Courses (ELICOS) have assessment tasks built into the course that are on-going and cumulative during the program. The exams will be based on the content of the course and will test the four skills of reading, writing, listening and speaking.

PROGRESSION

Successful completion of the General English course at Upper-Intermediate level enables entry into the English for Academic Purposes (EAP).



ENGLISH FOR ACADEMIC PURPOSES (EAP) INFORMATION

CRICOS Course Code:	098300M
Duration:	12 weeks (20 hours per week)
Delivery location(s):	Sydney NSW, Melbourne VIC
Intake dates:	Refer to Intake Dates page
Eligibility criteria:	Refer to Course Entry Requirements page
Course fee:	Course Fee & Charges page

The focus of the EAP course is on the language skills students will need to undertake academic studies at vocational and tertiary level in Australia. The course will also prepare students for the cultural differences they may encounter both socially and academically on campus. Such areas include expectations of professors, developing autonomous learning skills, working in groups, adjusting to study and campus life. The EAP course seeks to create an environment whereby the student becomes self-determined and is able to learn using strategies most suitable to them. Using this learner-centered method, the student becomes confident in approaching the demands and stresses associated with academic life.

STRUCTURE

The English for Academic Purposes (EAP) is structured for students intending to enter diploma, undergraduate or postgraduate degree programs. The EAP program is conducted over 10 weeks, consisting of 20 hours per week. Lessons are from Monday to Friday, four hours each day with a total of 20 hours face-to-face per week.

ASSESSMENT

To pass the EAP course students have to undertake in-class weekly tests; and, four formal assessment tasks. The weekly tests involve assessment of the particular skills focused on for that week including: reading, writing, listening and speaking presentation or speaking discussion based on the weekly topic.

PROGRESSION

Passing the EAP course at VIT at Grade 'B' (60-69%) will meet the requirement for entry to undergraduate degree programs at VIT or any university that has articulation arrangements with VIT. Passing the EAP course at VIT at Grade 'A' (70-79%) will meet the requirement for entry into postgraduate degree courses at VIT or any university that has articulation arrangements with VIT.







HOSPITALITY (VET)

Your Career in Hospitality

Hospitality as a profession is a highly regarded career, where Hotel Managers, Food and Beverage Managers, or Food and Beverage Directors command high salaries and are sought after internationally.

Your professional hospitality and business skills will also be valued across a variety of industries in management, or perhaps you could manage your own business.

VIT has some of the best kitchen facilities in Melbourne. These kitchens are well equipped with quality stoves and ovens to ensure you receive the most practical (hands on) experience possible during your studies.

VIT has produced many outstanding graduates who have gone on to careers in the hospitality industry in Australia and internationally.



Hospitality Industry Courses

SIT30816 Certificate III in Commercial Cookery

SIT40516 Certificate IV in Commercial Cookery

SIT31016 Certificate III in Patisserie

SIT40716 Certificate IV in Patisserie

SIT50416 Diploma of Hospitality Management

SIT60316 Advanced Diploma of Hospitality Management

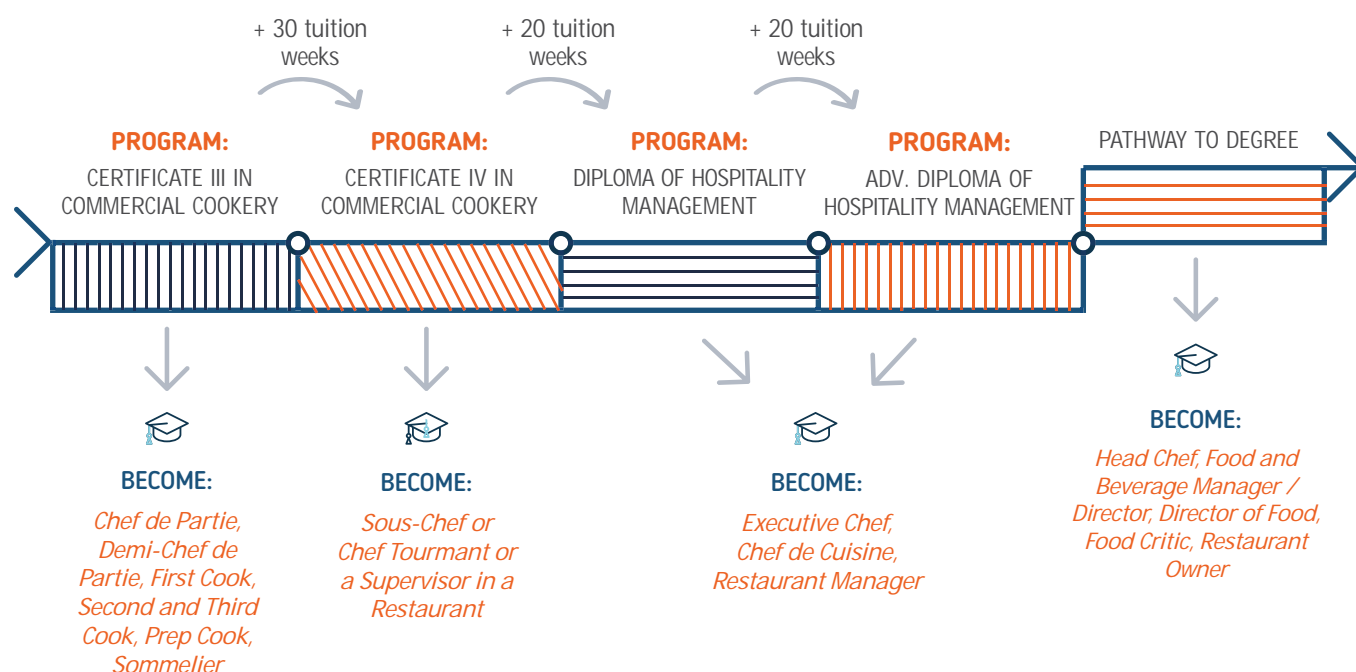
Resources and Materials

All hospitality students are required to purchase:

- Standard Chefs Tool Kit
- Standard Chefs Uniform
- Shoes (individually fitted)



COMMERCIAL COOKERY PROGRESSION AND EXIT QUALIFICATIONS



Exit qualifications



Time line



Study Mode: 20 hours per week / **Fees:** Course Fee & Charges (page 42) / **Intake :** Refer to Intake Dates (page 51) / **Eligibility Criteria:** Refer to Course Entry Requirements (page 48) / **Resources & Materials :** All Learning Materials and Prescribed Text Books. Refer to Course Fee & Charges (page 42)



CERTIFICATE III IN COMMERCIAL COOKERY

CRICOS Course Code: 093217B

VET National Code: SIT30816

Duration:

- 64 weeks (20 hours per week)
- 144 hours of work based training is included in this course and is guaranteed by VIT

Delivery location(s): Abbotsford, Melbourne VIC

Intake dates: Refer to Intake Dates page

Eligibility criteria: Refer to Course Entry Requirements page

Course fee: Course Fee & Charges page

The **Certificate III in Commercial Cookery** course is designed for applicants who wish to gain skills in hospitality as well as international cuisine. Students develop practical skills and obtain the essential knowledge required to become qualified cooks.



CERTIFICATE IV IN COMMERCIAL COOKERY

CRICOS Course Code: 093218A

VET National Code: SIT40516

Duration:

- 100 weeks (20 hours per week)
- 144 hours of work based training is included in this course and is guaranteed by VIT

Delivery location(s): Abbotsford, Melbourne VIC

Intake dates: Refer to Intake Dates page

Eligibility criteria: Refer to Course Entry Requirements page

Course fee: Course Fee & Charges page

The **Certificate IV in Commercial Cookery** provides the skills and knowledge for an individual to become competent as a qualified chef or cook in a supervisory or team leading role in the kitchen. Work can be undertaken in various kitchen settings, such as in restaurants, hotels, clubs, pubs, cafes, cafeterias and coffee shops.



DIPLOMA OF HOSPITALITY MANAGEMENT

CRICOS Course Code: 091003K

VET National Code: SIT50416

Duration: 88 weeks (20 hours per week)

Delivery location(s): Abbotsford, Melbourne VIC

Intake dates: Refer to Intake Dates page

Eligibility criteria: Refer to Course Entry Requirements page

Course fee: Course Fee & Charges page

The **Diploma of Hospitality Management** course provides the skills and knowledge for an individual to become competent as a Supervisor or Team Leader in any hospitality function area. This individual would supervise, lead and execute judgments using wide-ranging technical, creative, or conceptual competencies. Work would be undertaken in various hospitality settings.



ADVANCED DIPLOMA OF HOSPITALITY MANAGEMENT

CRICOS Course Code: 091095A

VET National Code: SIT60316

Duration: 107 weeks (20 hours per week)

Delivery location(s): Abbotsford, Melbourne VIC

Intake dates: Refer to Intake Dates page

Eligibility criteria: Refer to Course Entry Requirements page

Course fee: Course Fee & Charges page

The **Advanced Diploma of Hospitality Management** course provides the skills and knowledge for an individual to be competent as a Manager in any hospitality function area. This individual would analyse, design and execute judgments using wide-ranging technical, creative, conceptual or managerial competencies. Work would be undertaken in various hospitality settings.

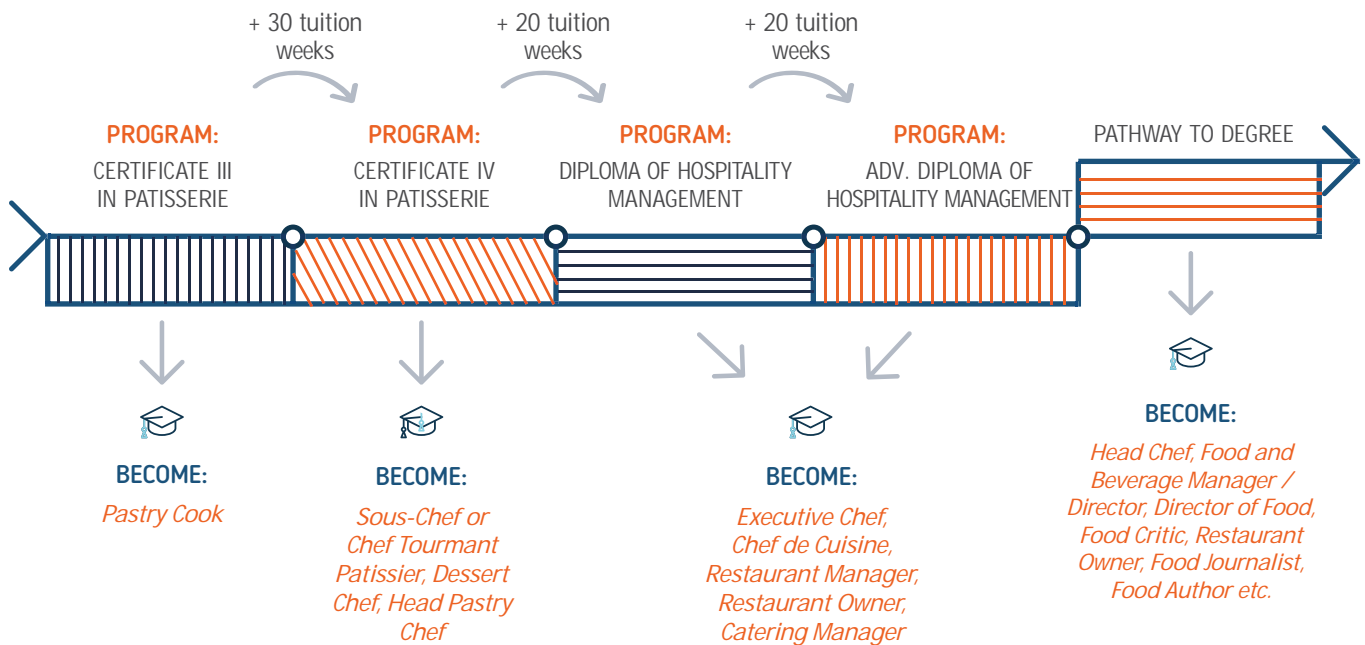
COMMERCIAL COOKERY UNITS OF COMPETENCY

UNIT CODE	UNIT NAME	CERT. III SIT30816	CERT. IV SIT40516	DIPLOMA SIT50416	ADVANCED DIPLOMA SIT60316
SITXFSA001	Use hygienic practices for food safety	✓	✓	✓	✓
SITXWHS001	Participate in safe work practices	✓			
SITXFSA002	Participate in safe food handling practices	✓	✓	✓	✓
SITXINV002	Maintain the quality of perishable items	✓	✓		
BSBSUS201	Participate in environmentally sustainable work practices	✓			
BSBWOR203	Work effectively with others	✓			
SITHKOP001	Clean kitchen premises and equipment	✓			
SITXCCS006	Provide service to customers		✓		
SITXHRM001	Coach others in job skills	✓	✓		
SITHCCC001	Use food preparation equipment	✓	✓		
SITHCCC005	Prepare dishes using basic methods of cookery	✓	✓		
SITHCCC006	Prepare appetisers and salads	✓	✓	✓	✓
SITHCCC007	Prepare stocks, sauces and soups	✓	✓	✓	✓
SITHCCC008	Prepare vegetable, fruit, egg and farinaceous dishes	✓	✓	✓	✓
SITHCCC012	Prepare poultry dishes	✓	✓	✓	✓
SITHCCC013	Prepare seafood dishes	✓	✓	✓	✓
SITHCCC014	Prepare meat dishes	✓	✓	✓	✓
SITHPAT006	Produce desserts	✓	✓		
SITHCCC019	Produce cakes, pastries and breads	✓	✓	✓	✓
SITHCCC018	Prepare food to meet special dietary requirements	✓	✓	✓	✓
SITHKOP002	Plan and cost basic menus	✓	✓		
SITHCCC020	Work effectively as a cook	✓	✓		
SITXINV001	Receive and store stock	✓			
SITHCCC017	Handle and serve cheese	✓	✓		
SITXWHS003	Implement and monitor work health and safety practices		✓	✓	
BSBDIV501	Manage diversity in the workplace		✓	✓	✓
SITXHRM002	Roster staff		✓	✓	✓

COMMERCIAL COOKERY UNITS OF COMPETENCY (CONTINUED)

UNIT CODE	UNIT NAME	CERT. III SIT30816	CERT. IV SIT40516	DIPLOMA SIT50416	ADVANCED DIPLOMA SIT60316
SITXFIN002	Interpret financial information		✓	✓	✓
BSBSUS401	Implement and monitor environmentally sustainable work practices		✓		
SITHKOP004	Develop menus for special dietary requirements		✓		
SITHKOP005	Coordinate cooking operations		✓	✓	✓
SITXHRM003	Lead and manage people		✓	✓	✓
SITXMGTO01	Monitor work operations		✓	✓	✓
SITXFIN003	Manage finances within a budget		✓	✓	✓
SITXCOM005	Manage conflict		✓	✓	✓
SITXGLC001	Research and comply with regulatory requirements			✓	✓
BSBMGT517	Manage operational plan			✓	✓
SITXCCS007	Enhance the customer service experience			✓	✓
SITXHRM006	Monitor staff performance			✓	✓
SITXCCS008	Develop and Manage quality customer service practices			✓	✓
SITXFIN004	Prepare and monitor budgets			✓	✓
SITXHRM004	Recruit, select and induct staff			✓	✓
SITXMGTO02	Establish and conduct business relationships			✓	✓
SITXFIN005	Manage physical assets				✓
SITXMPR007	Develop and implement marketing strategies				✓
BSBMGT617	Develop and implement a business plan				✓
SITWHS004	Establish and maintain a work health and safety system				✓
BSBFIM601	Manage finances				✓
BSBRISK501	Manage risk				✓
BSBMKG401	Profile the market		✓		✓
BSBITU212	Create and use spreadsheets	✓	✓		
SITXWHS002	Identify hazards, assess and control safety risks	✓	✓	✓	✓

PÂTISSERIE PROGRESSION AND EXIT QUALIFICATIONS



Exit qualifications



Time line



Study Mode: 20 hours per week / **Fees:** Refer to Course Fee & Charges (page 42) / **Intake :** Refer to Intake Dates (page 51) / **Eligibility Criteria:** Refer to Course Entry Requirements (page 48) / **Resources & Materials :** All Learning Materials and Prescribed Text Books. Refer to Course Fee & Charges (page 42)



CERTIFICATE III IN PATISserie

CRICOS Course Code: 093219M

VET National Code: SIT31016

Duration: 52 weeks (20 hours per week)

Delivery location(s): Abbotsford, Melbourne VIC

Intake dates: Refer to Intake Dates page

Eligibility criteria: Refer to Course Entry Requirements page

Course fee: Course Fee & Charges page

The **Certificate III in Patisserie** prepares students to become qualified Pastry Cooks. An emphasis is placed on providing hands-on, practical training whilst students are learning to make cakes, gateaux, pastries, yeast goods and petit fours. Certificate III in Patisserie can be used as a pathway into Certificate IV in Patisserie.



CERTIFICATE IV IN PATISserie

CRICOS Course Code: 093220G

VET National Code: SIT40716

Duration: 88 weeks (20 hours per week)

Delivery location(s): Abbotsford, Melbourne VIC

Intake dates: Refer to Intake Dates page

Eligibility criteria: Refer to Course Entry Requirements page

Course fee: Course Fee & Charges page

The **Certificate IV in Patisserie** provides the skills and knowledge for an individual to become competent as a qualified Pâtissier (Pastry Chef) and gain employment in a supervisory or team leading role in a patisserie or pastry kitchen. Work can be undertaken in various hospitality enterprises where patisserie products are prepared and served such as restaurants, hotels, catering operations, clubs, pubs, bakeries, cafes and coffee shops. Students also learn specialised skills like modeling marzipan, preparing sugar items, chocolate, chocolate confectionary as well as coffee making.



DIPLOMA OF HOSPITALITY MANAGEMENT

CRICOS Course Code: 091003K

VET National Code: SIT50416

Duration: 88 weeks (20 hours per week)

Delivery location(s): Abbotsford, Melbourne VIC

Intake dates: Refer to Intake Dates page

Eligibility criteria: Refer to Course Entry Requirements page

Course fee: Course Fee & Charges page

The **Diploma of Hospitality Management course** provides the skills and knowledge for an individual to become competent as a Supervisor or Team Leader in any hospitality function area. This individual would supervise, lead and execute judgments using wide-ranging technical, creative, or conceptual competencies. Work would be undertaken in various hospitality settings.



ADVANCED DIPLOMA OF HOSPITALITY MANAGEMENT

CRICOS Course Code: 091095A

VET National Code: SIT60316

Duration: 107 weeks (20 hours per week)

Delivery location(s): Abbotsford, Melbourne VIC

Intake dates: Refer to Intake Dates page

Eligibility criteria: Refer to Course Entry Requirements page

Course fee: Course Fee & Charges page

The **Advanced Diploma of Hospitality Management course** provides the skills and knowledge for an individual to become competent as a Manager in any hospitality function area. This individual would analyse, design and execute judgments using wide-ranging technical, creative, conceptual or managerial competencies. Work would be undertaken in various hospitality settings.

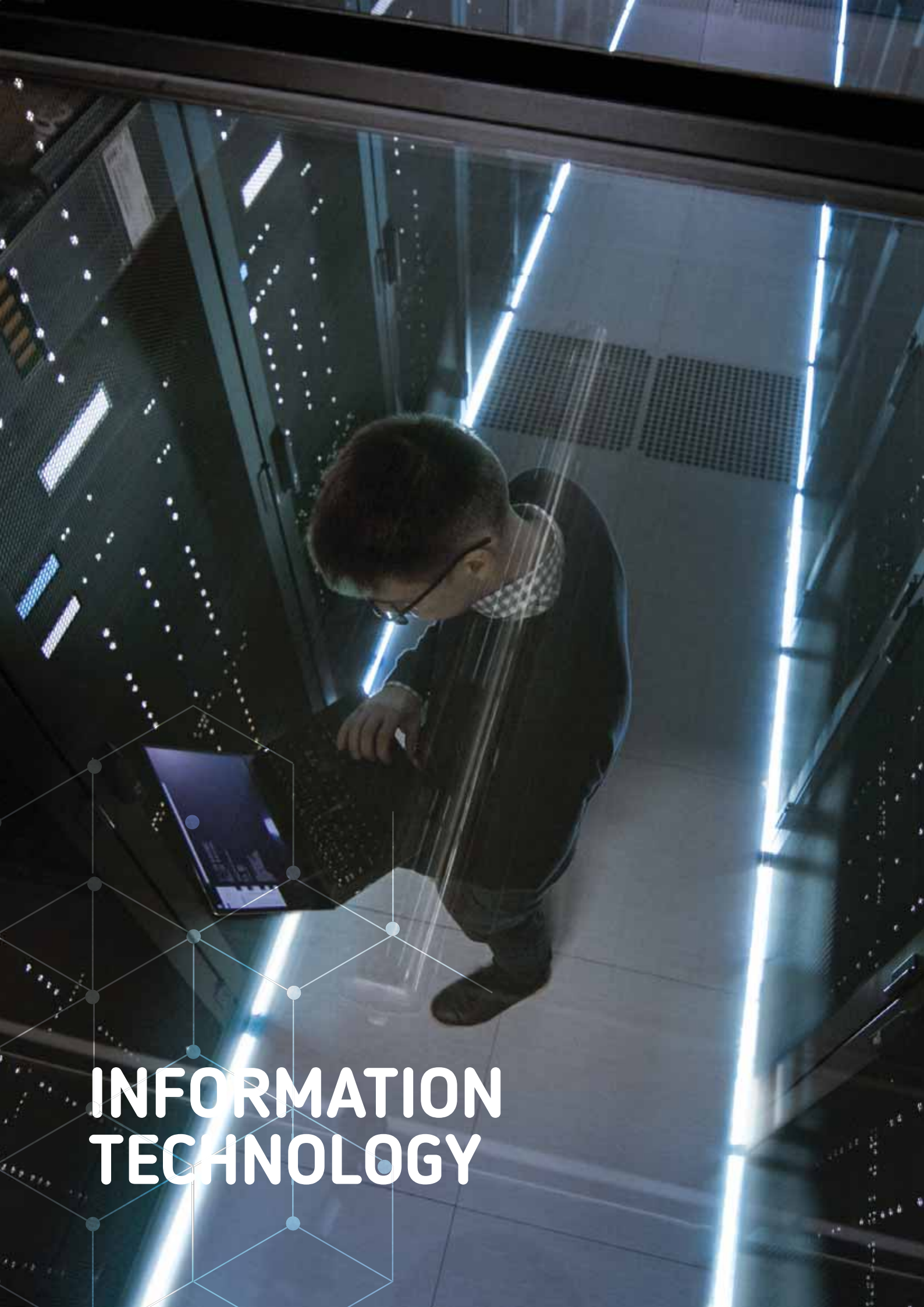
PÂTISSERIE UNITS OF COMPETENCY

UNIT CODE	UNIT NAME	CERT. III SIT31016	CERT. IV SIT40716	DIPLOMA SIT50416	ADVANCED DIPLOMA SIT60316
SITHCCC018	Prepare food to meet special dietary requirements	✓	✓		
SITXFSA001	Use hygienic practices for food safety	✓	✓	✓	✓
SITXWHS001	Participate in safe work practices	✓			
SITXFSA002	Participate in safe food handling practices	✓	✓	✓	✓
SITXINV002	Maintain the quality of perishable items	✓	✓		
BSBSUS201	Participate in environmentally sustainable work practices	✓			
BSBWOR203	Work effectively with others	✓			
SITHKOP001	Clean kitchen premises and equipment	✓			
SITXCCS006	Provide service to customers	✓	✓		
SITXHRM001	Coach others in job skills	✓	✓		
SITHCCC001	Use food preparation equipment	✓	✓		
SITHCCC005	Prepare dishes using basic methods of cookery	✓	✓		
SITHXINV001	Receive and store stock	✓	✓		
SITHPAT001	Produce cakes	✓	✓	✓	✓
SITHPAT002	Produce gateaux, torten and cakes	✓	✓	✓	✓
SITHPAT003	Produce pastries	✓	✓	✓	✓
SITHPAT005	Produce petits fours	✓	✓	✓	✓
SITHPAT004	Produce yeast based bakery products	✓	✓	✓	✓
SITHPAT006	Produce desserts	✓	✓		
SITHRM003	Lead and manage people		✓	✓	✓
SITXWHS003	Implement and monitor work health and safety practices		✓	✓	
BSBDIV501	Manage diversity in the workplace		✓	✓	✓
SITXHRM002	Roster staff		✓	✓	✓
SITXFIN002	Interpret financial information		✓	✓	✓
SITXFIN003	Manage finances within a budget		✓	✓	✓
SITHKOP005	Coordinate cooking operations		✓	✓	✓
SITXCOM005	Manage conflict		✓	✓	✓

PÂTISSERIE UNITS OF COMPETENCY (CONTINUED)

UNIT CODE	UNIT NAME	CERT. III SIT31016	CERT. IV SIT40716	DIPLOMA SIT50416	ADVANCED DIPLOMA SIT60316
SITHCCC011	Use cookery skills effectively	✓	✓		
BSBSUS401	Implement and monitor environmentally sustainable work practises		✓		
SITXMG001	Monitor work operations		✓	✓	✓
SITHPAT007	Prepare and model marzipan		✓	✓	✓
SITHPAT008	Produce chocolate confectionery		✓	✓	✓
SITHPAT009	Model sugar based decorations		✓	✓	✓
SITHPAT010	Design and produce sweet buffet showpieces		✓	✓	✓
SITXGLC001	Research and comply with regulatory requirements			✓	✓
BSBMGT517	Manage operational plan			✓	✓
SITXCCS007	Enhance customer service experience			✓	✓
SITXHRM006	Monitor staff performance			✓	✓
SITXCCS008	Develop and manage quality customer service practices			✓	✓
SITXFIN004	Prepare and monitor budgets			✓	✓
SITXHRM004	Recruit, select and induct staff			✓	✓
SITXMG002	Establish and conduct business relationships			✓	✓
SITXFIN005	Manage physical assets				✓
SITXMPR007	Develop and implement marketing strategies				✓
BSBMGT617	Develop and implement a business plan				✓
SITWHS004	Establish and maintain a work health and safety system				✓
BSBFIM601	Manage finances				✓
BSBRISK501	Manage risk				✓
BSBITU212	Create and use spreadsheets	✓	✓		
SITXWHS002	Identify hazards, assess and control safety risks	✓	✓		





INFORMATION TECHNOLOGY

DIPLOMA OF INFORMATION TECHNOLOGY NETWORKING

CRICOS Course Code: 099925C

VET National Code: ICT50418

Duration: 66 weeks (20 hours per week)

Delivery location(s): Melbourne, VIC; Sydney, NSW

Intake dates: Refer to Intake Dates page

Eligibility criteria: Refer to Course Entry Requirements page

Course fee: Course Fee & Charges page

This qualification provides the skills and knowledge for an individual to manage, as an independent ICT specialist or as part of a team, the installation of a range of networks, including internetworking and security, build and manage network systems in a business environment.

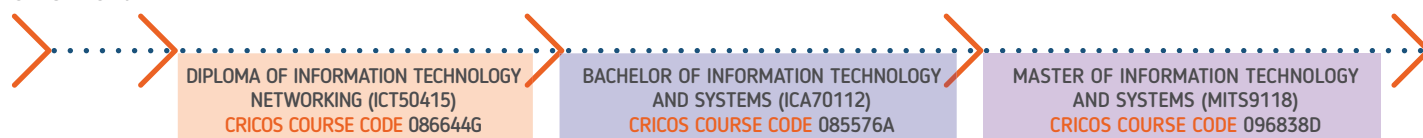
For all prescribed text books and learning materials: refer to Course Fee & Charges (page 42).

UNIT CODE	UNIT NAME
ICTNWK506	Configure, verify and troubleshoot WAN links and IP services in a medium enterprise network
ICTNWK507	Install, operate and troubleshoot medium enterprise routers
ICTNWK508	Install, operate and troubleshoot medium enterprise switches
ICTDBS502	Design a database
ICTWEB502	Create dynamic web pages
ICTWEB501	Build a dynamic website
ICTICT418	Contribute to copyright, ethics and privacy in an ICT environment
ICTNWK511	Manage Network Security
ICTSUS501	Implement server virtualisation for a sustainable ICT system
ICTNWK502	Implement secure encryption technologies
ICTNWK502	Implement secure encryption technologies
ICTNWK503	Install and maintain valid authentication processes
ICTNWK505	Design, build and test a network server
ICTNWK513	Manage system security
ICTICT517	Match ICT needs with the strategic direction of the organisation
ICTNWK529	Install and manage complex ICT networks
ICTTEN611	Produce an ICT network architecture design

PATHWAY

START

Student enrolment



Students completing the VIT's Diploma of Information Technology Networking course will be eligible for credit transfer towards VIT's Bachelor of Information Technology and Systems.

Students completing the VIT's Bachelor of Information Technology and Systems course will be eligible for credit transfer towards VIT's Master of Information Technology and Systems.



HIGHER
EDUCATION

BITS

BACHELOR OF INFORMATION TECHNOLOGY AND SYSTEMS

CRICOS Course Code: 085576A

Course Code: ICA70112

Duration: 156 weeks

Delivery location(s): Melbourne, VIC; Sydney, NSW

Intake dates: Refer to Intake Dates page

Eligibility criteria: Refer to Course Entry Requirements page

Course fee: Course Fee & Charges page

The **Bachelor of Information Technology and Systems (BITS)** focuses on delivering knowledge and skills in computer networking, application development and computer-based software to meet current IT industry needs. The course seeks to ensure that graduates develop a broad and coherent body of knowledge in the underlying principles and concepts of information technology. It aims to provide students with the opportunity to explore and identify critical IT industry demands and to understand how these demands are met.

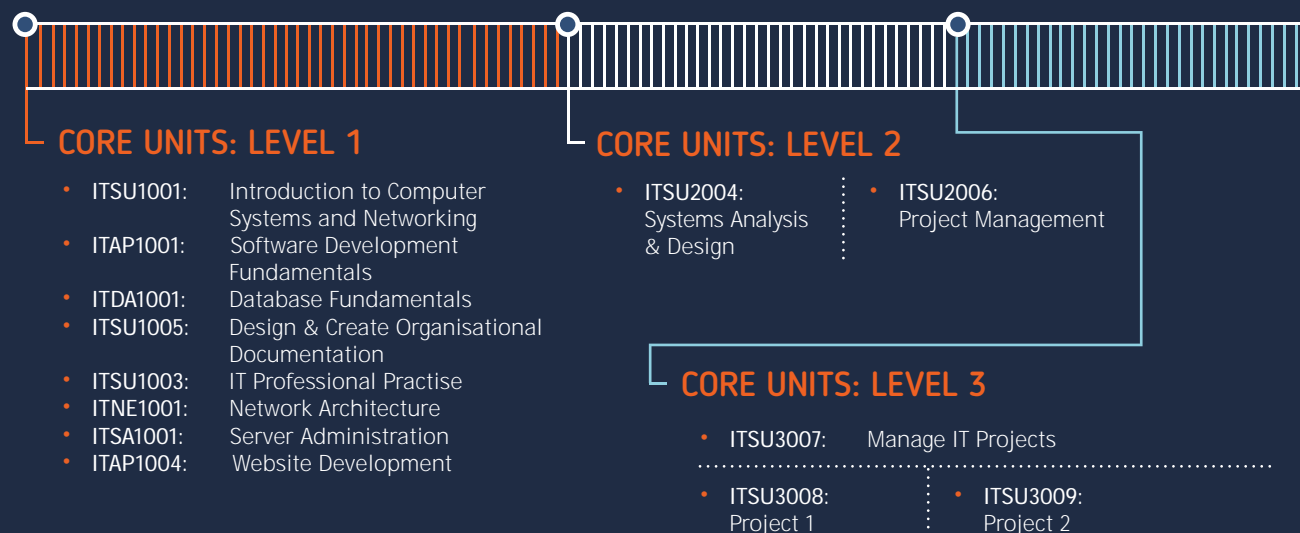
The degree offers units across the complete spectrum of information technology and systems, including the study of hardware, software, networking, security, database and programming technologies and includes relevant cognitive, technical and communication skills. The course is designed to produce graduates who have a strong industry focus and who have demonstrated the full range of knowledge and skills gained through a relevant project in the final year. It also prepares the candidate for IT industry certifications in the fields of networking, systems administration and programming.

LIBRARY

VIT's Library has an excellent selection of current print books, e-Books and e-Journals to help you achieve success in your studies. e-Journals and e-Books are available to our students 24/7, and can be viewed on virtually any device. VIT has a qualified Librarian on duty to help students with all their information needs.

STRUCTURE OF BITS

3 YEARS FULL TIME CONSISTING OF 6 SEMESTERS



STRUCTURE OF BITS (CONTINUATION)

QUALIFICATION RULE

To attain the Bachelor of Information Technology and Systems qualification, 24 units (144 Credit Points) including all core units must be achieved:

Core Units: 13 **Elective Units:** 11

To attain specialisation students should select Stream 1 or 2 at Level 2 and follow through the same stream at Level 3 and complete at least 6 out of 11 elective units in the chosen specialisation stream with a minimum of two specialisation electives at Level 3.

Stream 1: Networking

Stream 2: Application Development

AWARD

Students who successfully complete the requirements as stated above will be awarded the degree "Bachelor of Information Technology and Systems (BITS)"

Note: The specialisation, if any, will be acknowledged in the Transcript only. All students, irrespective of specialisation, will receive a degree testamur "Bachelor of Information Technology and Systems."

RESOURCES AND MATERIALS

Printed Material: All prescribed textbooks, workbooks and/or other printed material.

LEVEL 2 UNITS

<i>Stream 1</i>
ITNE2002: Network and Information Security
ITNE2003: Install, Configure, Operate and Troubleshoot Medium-Size Networks
ITNE2005: Develop a Security Infrastructure for a Medium-Size Network
ITSA2003: Network Operating System and Configuration
ITSA2005: Planning and Implementing Server
ITSA2006: Server Virtualization

<i>Stream 2</i>
ITAP2002: Introduction to Windows Application development
ITAP2003: Introduction to Web Application Development
ITAP2005: Java Programming Fundamentals
ITSU2010: Technical Documentation for Software Engineers
ITAP2008: Software Testing
ITAP2013: Software Engineering

LEVEL 3 UNITS

<i>Stream 1</i>
ITNE3006: Design Network Infrastructure
ITNE3007: Advanced Routing
ITNE3008: Advanced Switching
ITNE3004: Wireless Communication and Networks
ITNE3013: Advanced Network and Infrastructure Security

<i>Stream 2</i>
ITAP3006: Advanced Java Programming
ITAP3010: Developing Data Access Solutions
ITAP3011: Developing Windows Applications
ITAP3012: Developing Web Applications
ITAP3009: Software Analysis Design and Architecture

COMMON ELECTIVES FOR BITS CREDIT POINTS (BUT NOT COUNTING FOR SPECIALISATION)

ITSU1011: Business communication for IT professionals
ITSU2012: Financial Accounting for IT professionals
ITSU2013: Customer Relationship Management
ITSU2011: Computational Mathematics

MITS

MASTER OF INFORMATION TECHNOLOGY AND SYSTEMS

CRICOS Course Code: 096838D

Course Code: MITS9118

Duration: 104 weeks

Delivery location(s): Melbourne, VIC; Sydney, NSW

Intake dates: Refer to Intake Dates page

Eligibility criteria: Refer to Course Entry Requirements page

Course fee: Course Fee & Charges page

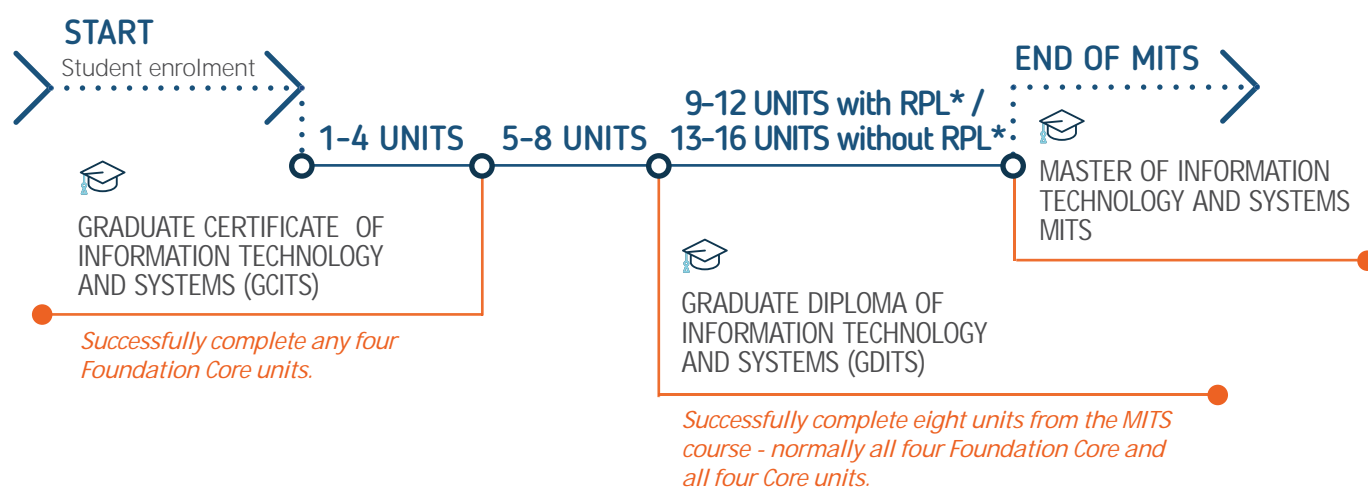
VIT's **Master of Information Technology and Systems (MITS)** is a Post-Graduate course at Australian Qualification Framework (AQF) Level 9. This prestigious Master of IT course offers a substantial opportunity for those who want to succeed in the world of Information Technology. The Master of Information Technology and Systems (MITS) at VIT is designed for people like you who want to enhance their career as an IT professional.



The Master of Information Technology course prepares you to take up senior IT positions in a wide variety of industries, such as Senior Software Engineer, Team Leader, Network Manager, Software Project Manager etc.

VIT is proud to bring to you our high-quality Master of Information Technology and Systems (MITS) course.

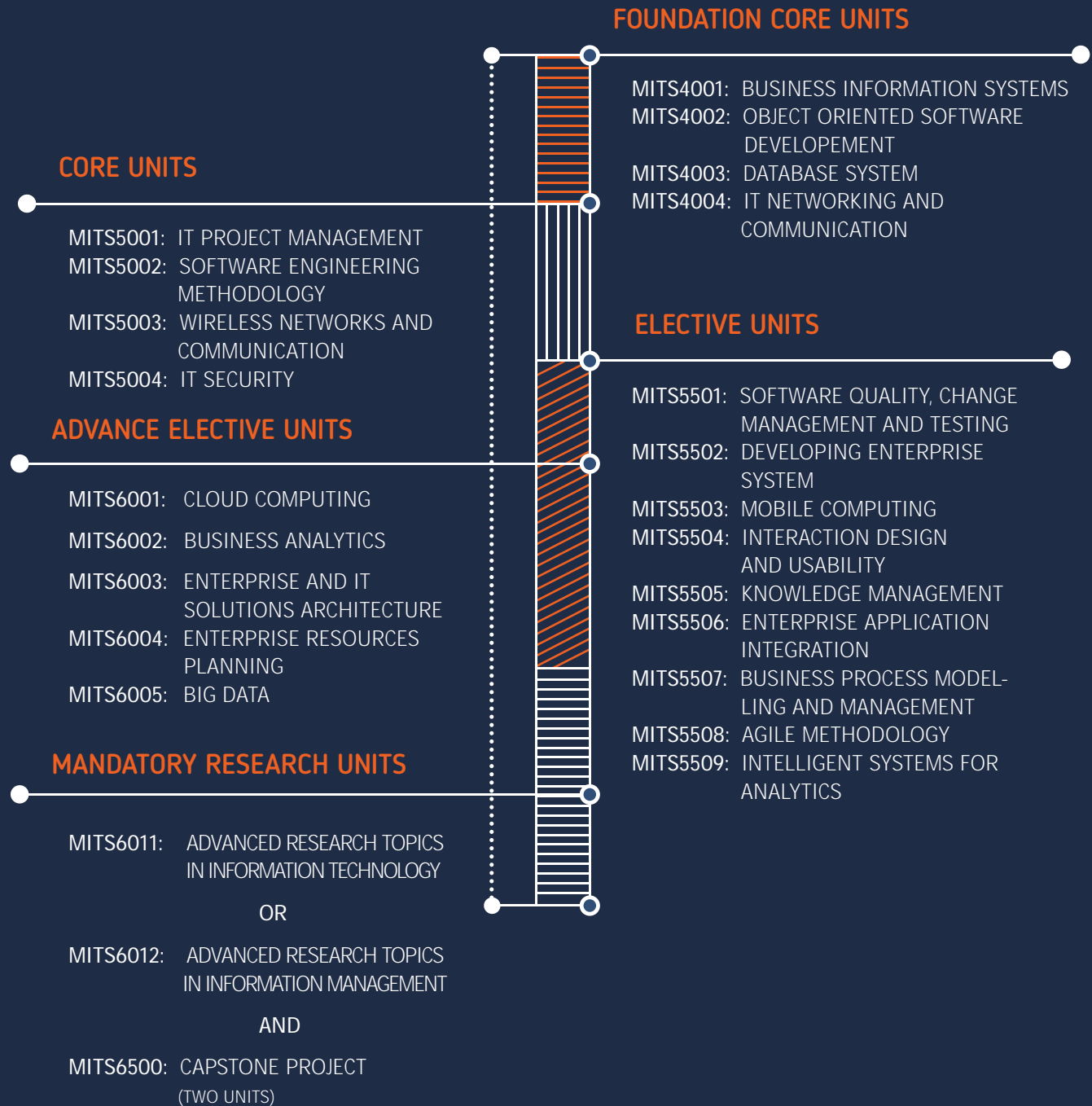
MITS unit assessments are designed to achieve high quality learning outcomes and evaluate your progress. Assessments will include practical IT lab work and its outcome, online quizzes, writing programs, and designing IT processes, group work and case studies, presentations, projects, research assignments, presentation / viva-voce and exams which are invigilated closed book and open book and online exams. In addition, contribution to group assignments, forums, discussions, and classroom participation will all contribute marks towards your final grade. All assignments are submitted online.

MITS PROGRESSION WITH EXIT QUALIFICATIONS



-  Exit qualifications
-  Time line

STRUCTURE OF MITS



MITS SPECIALISATIONS

<i>MITS with Software Engineering</i>	<i>MITS with Analytics</i>	<i>MITS with Architecture</i>
1. MITS5501	1. MITS5509	1. MITS5506
2. MITS5502	2. MITS6002	2. MITS5507
3. MITS6004	3. MITS6005	3. MITS6003
4. Capstone Project	4. Capstone Project	4. Capstone Project

Note: All MITS graduates must complete at least one of MITS6011 or MITS6012, and double unit MITS6500.

<i>MITS with four units RPL</i>	<i>MITS without RPL</i>
Successfully complete twelve units (four Core, five Electives, MITS6011 or MITS6012 and double unit MITS6500).	Successfully complete Sixteen Units (Four Foundation Core, four Core, five Electives, MITS6011 or MITS6012, and double unit MITS6500).

Note: Students who enter without a prior IT related Bachelor Degree (equivalent standard to an Australian Bachelor degree) and exit early are eligible to exit with a Graduate Certificate of Information Technology and Systems (GCITS – four subjects). This exit is not available to students who enroll with a prior IT qualification equivalent to an Australian Bachelor Degree (AQF 7).



MBA

MASTER OF BUSINESS ADMINISTRATION

CRICOS Course Code: 096671M

Course Code: MBA9118

Duration: 104 weeks

Delivery location(s): Melbourne, VIC; Sydney, NSW

Intake dates: Refer to Intake Dates page

Eligibility criteria: Refer to Course Entry Requirements page

Course fee: Course Fee & Charges page

MBA is valued as a prestigious qualification that creates employment opportunities for those who want to progress their career in the corporate world. There are a large number of education providers delivering an MBA qualification and it is often difficult to identify the best one to suit your needs.

VIT provides you with the flexibility to study any time at any location. You can graduate with an MBA degree while maintaining a work-life balance and managing your other commitments smoothly. Choose a study course that suits your schedule and study at your own pace.

YOUR LIFE CHANGING EXPERIENCE BEGINS HERE

"At VIT, we're here to help! Our goal is to make your study progress as simple as possible and to give you the tools you need for success. Once again, I welcome you and look forward to seeing VIT help change your life with one of our prestigious MBA programs."



Richard Carter

**Emeritus Professor
Richard Carter**

Chairman of the Board of Studies

UNIQUE FEATURES



**Bi-Monthly
Start Dates**



**Online Academic
Resources**



**AQF Accreditation
and Recognition**



**Work-based
Approach**



**Continuous
Support Levels**



**Blended learning
option**



**Affordable
Pricing**



**Any Time Exit
Qualifications**



**Articulation
Progression**



Flexible



**Stimulating
Environment**

TIME STRUCTURE

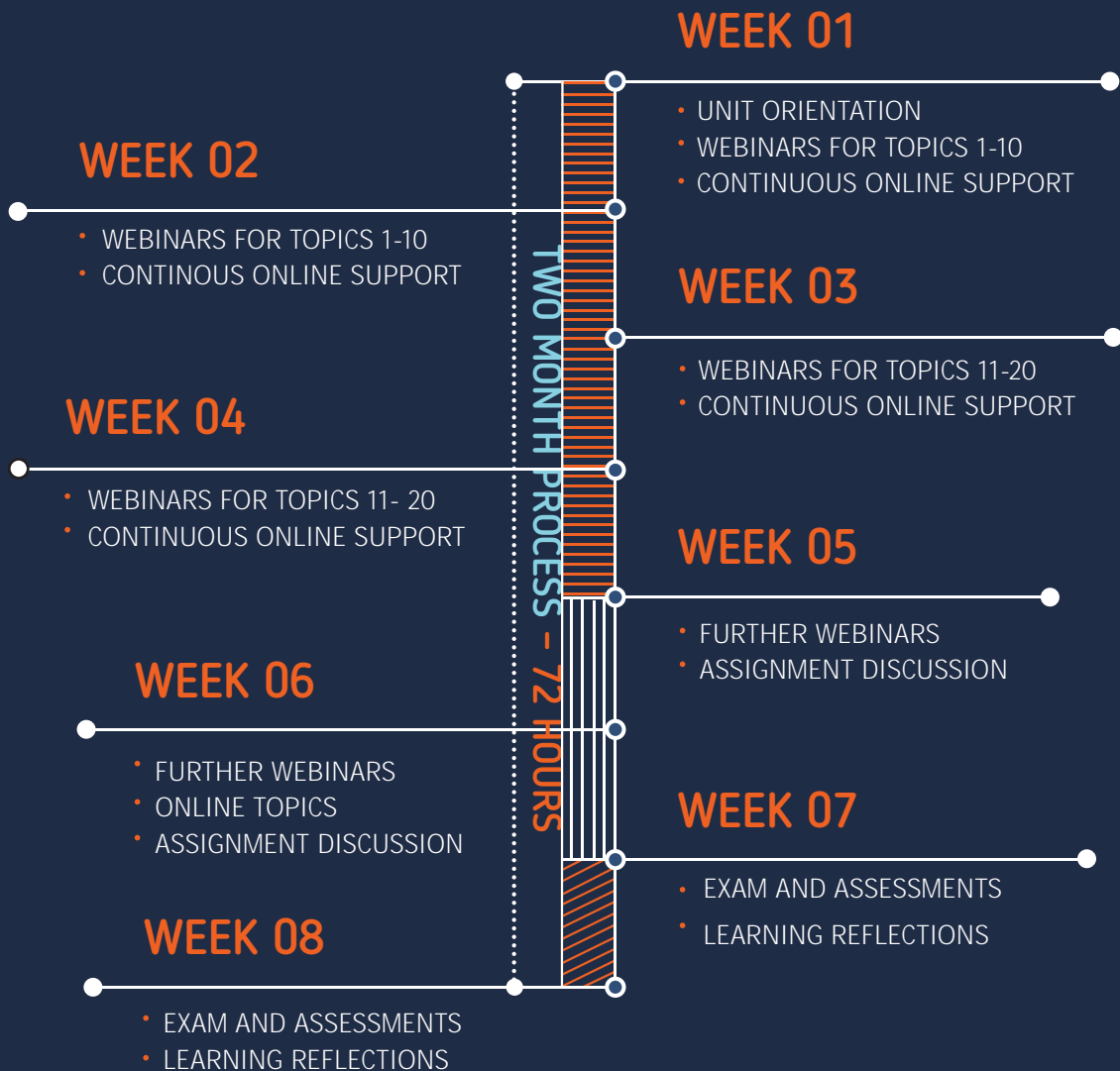


Exit qualifications

Time line

Units 1 to 8 are core / units 9 to 16 are electives selected out of a pool of specialisations. / For MBA with specialisation - four units from a specialisation and four units from any other electives. / For MBA non-specialisation – any eight units from the electives.

TEACHING DELIVERY STRUCTURE



Course Delivery



Assignment Submission



Exam and Assessments

Online delivery will be during weekdays only using information technology. A student can log in to the Learning Management System and can access all the learning materials online. Online lectures, as well as webinars, are made available for the student to attend online. Online teaching will be delivered over two months per unit as shown in the illustration.

COURSE STRUCTURE WITH SPECIALISATION CORE UNITS

- | | |
|---|---|
| 1 MBA 5001: Managing the Task Environment | 5 MBA 5005: Managing Human Capital |
| 2 MBA 5002: Managing Administration and Control | 6 MBA 5006: Managing Organisational Behaviour |
| 3 MBA 5003: Managing Logistics and Technology | 7 MBA 5007: Managing Strategy and Innovation |
| 4 MBA 5004: Managing Decision Making Processes | 8 MBA 5008: Business Research Methods |

COURSE STRUCTURE WITH SPECIALISATION

Whether you decide to pursue a general MBA or MBA with a specialisation, we will ensure that the qualification you are completing is always industry focused and relevant internationally. To drive your future, we offer four distinctive MBA with specialisations.



MBA INFORMATION SYSTEMS

Developed by the technical experts in information technology, this specialisation will enhance your expertise in the current and future use of information systems within the business environment.

The specialisation units are:

- MBA 6101: **Business Information Systems**
- MBA 6102: **IT Project Management**
- MBA 6103: **Agile Methodology**
- MBA 6104: **Business Process Modelling and Management**



MBA FINANCE AND ACCOUNTING

Obtain recognised expertise in the finance and accounting practices of business. The learning is developed and delivered by finance and accounting industry leaders.

The specialisation units are:

- MBA 6001: **Investment Management**
- MBA 6002: **Corporate Finance**
- MBA 6003: **Financial Analytics**
- MBA 6004: **Management and Financial Accounting**



MBA TOURISM AND HOSPITALITY

This specialisation brings you the knowledge and practical experience of the hospitality businesses that Australia offers to the world.

The specialisation units are:

- MBA 6301: **Event Management**
- MBA 6302: **Integrated Marketing Communications**
- MBA 6303: **Tourism Management Operations**
- MBA 6304: **Hospitality Management**



MBA MANAGEMENT

This specialisation's major focus is on quality and project management, developing core skills of a manager in today's business world.

The specialisation units are:

- MBA 6201: **Quality Management**
- MBA 6202: **Managing Corporations Sustainability**
- MBA 6203: **Project Management**
- MBA 6204: **Quantitative Support of Decision Making**





STUDENT INFORMATION

Student information

ACCESS AND EQUITY POLICY

VIT promotes full and equal participation of all students and staff and fosters an environment free of discrimination and harassment. VIT follows a strict anti-discrimination policy, which covers sex, race, caste, religion, country, language, physical disability, etc. Copies of the relevant Acts are available from the Manager of Student Administration. You can also download the latest versions from the Victorian Civil and Administrative Tribunal web site www.vcat.vic.gov.au or from other relevant Government websites. To view VIT's policy on Access and Equity, please email enrol@vit.edu.au or visit our website www.vit.edu.au

DEFINITIONS

Weekly tuition fee = (total tuition fee for the course / number of calendar days in the course) x 7. If the fee calculated is not a whole dollar amount, round the fee up to the nearest whole dollar.

Weeks in default period – number of weeks during which VIT or a student defaulted and for which VIT received no payment of tuition fee in respect of the student. If the number of weeks calculated is not a whole number, round the number up to the whole number.

Note: when counting the number of calendar days from the default day to the end of the period to which payment relates, the default day is not included in the count.

STUDENTS SPECIAL NEEDS

Students need to inform VIT of any special needs that may have a direct bearing on their health, well-being and consequently their studies at VIT. All efforts will be made to cater to the special needs of students, however third party referrals may be resorted to by VIT, which may entail additional costs to the student.

OVERSEAS STUDENT HEALTH COVER (OSHC)

It is a condition of your student visa that you have Overseas Student Health Cover (OSHC). OSHC is insurance that provides cover for the costs of medical and hospital care which international students may need while in Australia. OSHC will also cover the cost of emergency ambulance transport and most prescription drugs.

HOW DO I GET OSHC?

You will generally have been asked for an OSHC payment in the education offer package you receive from your chosen agent/education provider, if they have a preferred provider agreement and don't need to complete a formal application form. If not, you may need to complete an Application for OSHC which is available from registered OSHC providers and most educational institutions. Your local education adviser can lodge your OSHC form and payment at the time of processing your enrolment to study in Australia.

Only Australian health funds that have signed an agreement with the Australian Government can provide OSHC.

For a list of approved providers see:

https://www.privatehealth.gov.au/health_insurance/overseas/overseas_student_health_cover.htm

You may choose to change your health fund at anytime, but will need to abide by the conditions of change of the health fund provider you are leaving.

PROTECTION FOR OVERSEAS STUDENTS

As an overseas student on a student visa, you must study with an education provider and in a course that can be found on the Commonwealth Register of Institutions and Courses for Overseas students (CRICOS) at <http://cricos.education.gov.au>

CRICOS registration guarantees that the course and the education provider at which you study meet the high standards necessary as they are audited at regular intervals. Please check carefully that the details of your course including its location match the information on <http://cricos.education.gov.au>

ESOS FRAMEWORK

Registered Training Organisations (RTOs) that appear on the CRICOS (Commonwealth Register of Institutes and Courses for Overseas Students) Register are governed by the ESOS (Education Services for Overseas Students) Framework. This encompasses the Education Services for Overseas Students (ESOS) Act 2000, and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018. These laws are in place to protect overseas students, and to uphold high standards of education within private Australian education institu-

tions. For further information please refer to the following website:

<https://internationaleducation.gov.au/regulatory-information/pages/regulatoryinformation.aspx>

YOUR RIGHTS AND RESPONSIBILITIES

The Australian government wants overseas students in Australia to have a safe, enjoyable and rewarding experience to study in this country. Australia's laws promote quality education and consumer protection for overseas students. These laws are known as the ESOS framework and they include Education Services for Overseas Students (ESOS) Act 2000 and the National Code 2018. For your rights and responsibilities as per the ESOS Act 2000, please visit

<https://internationaleducation.gov.au/regulatory-information/pages/regulatoryinformation.aspx>

BRINGING YOUR FAMILY TO AUSTRALIA

Dependent family members are eligible to apply for a Student Dependent Visa to come to Australia with students. These can be obtained from the Australian High Commission or Embassy. They will require supporting documentation. School-aged dependents accompanying students to Australia will be required to pay full fees if they are enrolled in either a government or non-government school.

ARRANGING FOR PERSONAL LIVING EXPENSES

Your VIT Course Fees do not cover any food, accommodation or general living expenses.

As an international student, you must be aware that, you must fund your entire study and living expenses independently. The Migration Regulations require international students to show evidence of funds to contribute to the cost of living and studying in Australia. This helps to ensure students are better able to make the most of their studies and have a safe and enjoyable experience in Australia.

While international students are able to supplement their income with money earned through part-time work in Australia, the 'living costs' requirement helps to support the success of students in their studies by ensuring that they do not need to rely on such work to meet all their expenses.

The prospective student visa applicants and their family members must meet the Department of Home Affairs financial requirements in order to receive a student visa for Australia.

From 1st February 2018, the 12 month living cost is:

- AUD \$20,290 per year for the main student
- AUD \$7,100 per year for the student's partner
- AUD \$3,040 per year for each child

Prospective students must demonstrate that the funds they are relying upon to meet the costs of studying in Australia will be genuinely available to them during their stay in Australia.

It is compulsory for children between the ages of 5 and 18 to attend school and pay school tuition fees. Childcare costs also need to be considered. For further information, please refer to the Department of Home Affairs website <https://www.homeaffairs.gov.au/>

WORKING IN AUSTRALIA (OVERSEAS STUDENTS)

An Australian student visa allows you to work for up to 40 hours per fortnight during the semester and full time during vacation breaks, provided that the work does not interfere with study. VIT will assist students in exploring the job market for casual and part-time employment.

NATIONAL RECOGNITION

VIT supports a policy of Mutual Recognition by recognising the AQF qualifications and Statements of Attainment issued by other education providers.

RECOGNITION OF PRIOR LEARNING

Recognition of Prior Learning (RPL) means we recognize what you have already learnt from:

- Other courses
- Work experience

The RPL process involves us taking into account skills and knowledge you have acquired and measuring it against units in the course.

RPL applications are available from the admissions office upon request.

TEACHING AND ASSESSMENT METHODS

Our qualified trainers follow modern teaching methods and all international students are assessed in each of the units in which they are enrolled.

Assessments are mostly ongoing and are designed to monitor course progress and achievements as well as to contribute to and enhance learning. A range of assessment methods are employed and the components of assessments for each course and unit may vary. The following are the types of assessments:

- Written test
- Case study
- Assignment
- Class activity / worksheets
- Interview / questioning
- Presentation
- Project
- Practical observation
- Demonstration
- Roleplay
- Fieldwork / work based training

APPLICATION PROCESS

Select your preferred course/s of study. Make sure you satisfy the entry requirements. Submit the completed Application Form (which can be downloaded from the VIT website www.vit.edu.au or available by email from enrol@vit.edu.au) together with certified copies of your passport, transcripts, academic records and proof of English proficiency to VIT. When VIT receives your Application Form it will be assessed to determine whether you have the pre-requisites for entry into the course of your choice.

If you are accepted, VIT will send you a Letter of Offer and an Enrolment Acceptance Agreement, which details the initial deposit required to secure your place at VIT as well as any conditions attached to the offer.

To accept the offer you must sign the Enrolment Acceptance Agreement and return it to us together with payment for the initial deposit required to secure your place as per the Letter of Offer. Fees may be paid by cash, cheque, major credit cards, direct payment into VIT's bank account or by sending an international bank draft in Australian dollars.

When VIT receives your signed Enrolment Acceptance Agreement and initial deposit, an official receipt and Confirmation of Enrolment (CoE) will be sent to you. You can use the CoE to apply for a student visa to study in Australia. More information on visa requirements can be found on the Department of Home Affairs at www.homeaffairs.gov.au

COURSE FEE AND INITIAL DEPOSIT

VIT's fees for each of its courses are clearly set out on the course fee and charges page of this Prospectus on page 42.

The approximate initial deposit payable in Australian dollars contains the following items:

Tuition Fee deposit:	^
Enrolment Fee:	\$200
Learning Materials Fee:	Full amount payable upfront#
Prescribed Text Books Fee:	Full amount payable upfront#
Overseas Student Health Cover (OSHC for 1 year)	*
Homestay accommodation for 2 weeks (optional):	*
Airport pickup (optional)	*

^ Tuition Fee deposit will be specified in the Letter of Offer.

#. These fees will be specified in the Letter of Offer.

*. Exact fees will be mentioned in the Letter of Offer and are subject to variation.

WHAT IS COVERED IN THE COURSE FEE?

Your Course Fee **includes**:

- Tuition fees
- Learning material fees
- Prescribed text book fees
- Orientation program

Your Course Fee **does not cover**:

- Food and general living expenses
- Overseas Student Health Cover (OSHC)
- Overseas Student Health Cover (OSHC) for any dependents or spouse
- Other course costs

TERMS AND CONDITIONS

Before commencing a course at VIT, an Acceptance Agreement must be signed between the applicant and VIT.

STUDENT ORIENTATION

It is mandatory for students to be present at Orientation as specified in the Letter of Offer. This orientation program is designed to assist students to become familiar with studying and living in Australia.

Staff who run the orientation program work hard to ensure that you as a student will be well equipped to achieve the best possible success in your studies. There is a lot of information for you to understand and consider as you move through your studies at VIT.

The orientation includes the following:

- Information on Course of Study, academic requirements and timetables
- Course payment plan
- Institute policies and procedures, including Refund Policy, Deferral, Suspension and Cancellation Policy, Fees and Charges Policy, Reassessment Policy, Complaints Policy and Academic Integrity Policy
- Course delivery locations
- Distribution of prescribed resource material, student handbook and student guide
- Fire safety, evacuation and emergency procedure
- OH&S legislation and information
- Using banking facilities
- Public transport
- Advice on counselling and health services

Once you are concentrating on your studies, you will feel less stressed if you are already comfortable with the institution, your educators, other staff and its services.

Students who are unable to attend due to exceptional circumstances will need to report to the VIT Admissions Office with the required documents (passport, Letter of Offer, CoE and proof of English language proficiency) as soon as possible.

STATEMENT REGARDING CANCELLATION, SUSPENSION OR DEFERRMENT

Students are able to defer their commencement or temporarily suspend their enrolment during their course only in certain limited circumstances, on the grounds of compassionate or compelling circumstances, or due to student visa delay. Students who wish to cancel their enrolment must obtain written approval from VIT and are required to submit their request to Student Services.

A student's enrolment can be deferred, suspended or cancelled due to misbehaviour. It is important to note that deferring, suspending or cancelling an enrolment may affect the student's student visa.

VIT may suspend or cancel your enrolment in the following instances:

- When you demonstrate misconduct as outlined in the Acceptance Declaration
- When you have unsatisfactory or erratic course progress, for example, unsatisfactory course

progress in consecutive study periods

- When you don't pay your fees on time
- When you fail to return to study after a scheduled student break

You may defer commencement of a course or suspend or cancel your enrolment during your course in the following limited circumstances:

- On the grounds of compassionate or compelling circumstances (this has to be supported by documentary evidence in all cases and will be at the discretion of the Institute)
- Unavailability of a course
- Student visa delay

VIT may defer commencement of a course when a course is not offered.

To view VIT's Policy on Deferring, Suspending or Cancelling the Student's Enrolment, please email enrol@vit.edu.au or visit our website: www.vit.edu.au

COMPLAINTS AND APPEALS

Complaints and appeals will be addressed promptly through a fair and equitable process.

Should a student have a complaint or appeal they should first bring this to the attention of Student Services. If the issue has not been resolved to the student's satisfaction, the student is required to submit his/her complaint in writing to the Student Services office. Please refer to the Complaints and Appeals Policy, which contains an attached form for students to use when submitting their written complaint or appeal. To request a copy of the Complaints and Appeals Policy, please email enrol@vit.edu.au or visit our website www.vit.edu.au

VIT will act on the subject of any complaint/appeal as per the Complaints and Appeals Policy.

In response to requirements of the legislation covering the education and training of overseas students in Australia, VIT has decided to use the Commonwealth Ombudsman www.ombudsman.gov.au

If a complaint/appeal cannot be dealt with internally, the Commonwealth Ombudsman office can be contacted at Tel: 1300 362 072 or visit their website for further information. The Ombudsman's services are free, independent and impartial – the Ombudsman does not take sides. In situations where the use of the Ombudsman is inappropriate or not agreed, VIT will use the Resolution Institute's mediation services.

VIT will act promptly on the subject of any complaint/appeal found to be substantiated.

Course Fee & Charges

Srl. No	Course Code	Course Name	CRICOS Course Code	Duration (Weeks)	Tuition Fee	Learning Material Fee	Prescribed Text Books Fee	Total Course Fee
1		General English (Elementary)	098301K	12	\$2,800	\$200	\$75	\$3,075
2		General English (Pre-Intermediate)	098301K	12	\$2,800	\$200	\$75	\$3,075
3		General English (Intermediate)	098301K	12	\$2,800	\$200	\$75	\$3,075
4		General English (Upper-Intermediate)	098301K	12	\$2,800	\$200	\$75	\$3,075
5		English for Academic Purposes (EAP)	098300M	12	\$3,200	\$200	\$75	\$3,475
6	SIT30816	Certificate III in Commercial Cookery	093217B	64	\$12,169	\$150	\$680	\$12,999
7	SIT40516	Certificate IV in Commercial Cookery	093218A	100	\$14,919	\$200	\$880	\$15,999
8	SIT31016	Certificate III in Patisserie	093219M	52	\$13,169	\$150	\$680	\$13,999
9	SIT40716	Certificate IV in Patisserie	093220G	88	\$15,919	\$200	\$880	\$16,999
10	SIT50416	Diploma of Hospitality Management	091003K	88	\$16,219	\$200	\$1,580	\$17,999
11	SIT60316	Advanced Diploma of Hospitality Management	091095A	107	\$17,219	\$200	\$1,580	\$18,999
12	ICT50418	Diploma of Information Technology Networking	099925C	66	\$14,269	\$150	\$1,580	\$15,999
13	ICA70112	Bachelor of Information Technology and Systems	085576A	156	\$51,000	\$0	\$0	\$51,000
14	MITS9118	Master of Information Technology and Systems	096838D	104	\$48,000	\$0	\$500	\$48,500
15	MBA9118	Master of Business Administration	096671M	104	\$48,000	\$0	\$500	\$48,500

NOTE

Application Fee or Enrolment Fee of \$200 applies to all courses. Application Fee or Enrolment Fee is non-refundable. The course duration includes holidays and breaks.

The basis for enrolment at VIT is on a full-time, full-fee paying basis only. It is neither a scholarship, employment nor an immigration program. All fees and charges are required to be pre-paid as per the enrolment acceptance agreement.

Students are required to pay the fees and any other charges (like re-assessment or re-enrolment fees (where applicable)) by the due date as notified.

If the payment is not received by the due date, students will be advised of VIT's intention to cancel their enrolment. Students have twenty working days to appeal this decision using VIT's complaints and appeals procedures. If students fail to appeal or the appeal is unsuccessful, VIT will cancel their enrolment. This may result in cancellation of the student's visa by the Department of Home Affairs. Should VIT subsequently agree to reinstate enrolment, a fee of AUD \$750 will be charged, in addition to the fees owing (including late fees).

If students do not clear all their outstanding fees, they will not be allowed to attend the classes or may be asked to leave the class either by the trainers or other VIT staff. Any classes and assessments missed as a result would be covered by the Re-Assessment Policy and may incur additional costs.

In all cases where fees are not paid, including dues that are not cleared after cancelling the enrolment, the services of 'Credit Managers' or 'Debt Collectors' will be enlisted for the recovery of the fees. In this case the personal contact details of the students will be shared with the Debt Recovery Agency. This will involve additional expenses to the students and may affect their credit rating.

INITIAL PAYMENT

Overseas students are required to make an initial payment comprising their first semester's tuition fees, the overseas student health cover charge, and any other fees prescribed by VIT prior to receiving a Confirmation of Enrolment (COE) statement. The COE is used to support a student's application for entry to Australia for the purpose of study.

Domestic students must pay their first semester's tuition fees, and any other fees prescribed by VIT once they have received a formal "Letter of Offer" and prior to the commencement of the semester in which they are to commence study. Subsequent payments are to be made as per the schedule.

SUBSEQUENT PAYMENTS AND TUITION FEE PAYMENT PLAN

As a general rule, all tuition fees must be pre-paid two weeks in advance of the semester commencement date. After commencing studies at VIT, students may be able to choose other payment options with the agreement of VIT.

LATE PAYMENTS

Late payment will attract a penalty of AUD\$25.00 per day for each day beyond the due date up to 20 working days, in addition to the overdue amount. Where students intend to pay beyond the due date the student must include in the payment the appropriate late fee, as detailed in the policy.

METHODS OF PAYMENT

VIT accepts the following methods of fee payment: cash, EFTPOS, credit card, personal cheque, bank cheque, or electronic funds transfers. The Student Identification Number (SID) and student's name is to be mentioned as the reference in all transactions and details of payment emailed to enrol@vit.edu.au with SID.

OTHER COURSE COSTS

(as applicable, in Australian dollars)

RPL Assessment	\$150 per unit
Credit Transfer	\$150 per application
Re-conducting of Assessment	VET/ELICOS Courses: (i) Cost of assessment for each method: \$50 (ii) Cost of assessment for each practical method: \$150 (iii) Cost of assessments on demand for each method (if approved by Course Coordinator/VET Coordinator, within 7 working days from the date of payment) Theory \$200, Practical \$500 Higher Education Courses: email HE-sso@vit.edu.au
Unit Re-enrolments	(i) Re-enrolment for theory unit \$300 (ii) Re-enrolment for practical unit \$600
External Appeal Fees	No fee applicable if the Commonwealth Ombudsman is the appeals body
Airport pickup (if opted for in the application)	\$100
Change of Course	\$250
Replacement Student ID	\$25
Document Re-issue	\$50 lost documents \$150 certificate re-issue
Pen	\$1.00
Notebook (40 pages)	\$2.00
Blank paper	5c per sheet
Re-print of Receipt	\$20 per receipt
Overseas Student Health Cover (for spouse or dependent - price subject to change)	\$514 / 1 year single For dependent's pricing visit http://www.oshcallianzassistance.com.au
Student Photocopying	One side print/copy black and white A4 11 cents
Accommodation (if opted for in the application)	Range \$250 to \$400 p/w

Issue of reference letters/ Certificates on demand	\$300 same day \$150 next business day
Uniform (Hospitality Courses only)	\$80
Tool Kit (Hospitality Courses only)	from \$50
Steel-capped shoes (Hospitality Courses only)	from \$40

The above prices are subject to change.

OTHER FEES (AS APPLICABLE)

Accommodation

VIT can arrange accommodation for students in apartments or homestay. If students require airport pickup, arrangements will be made for them to be met at the airport. VIT must be notified at least 10 working days in advance of the confirmed flight details and accommodation requirements. Applicants should indicate their preference for the type of accommodation they require on the Application Form.

Please see below table for homestay and airport pick-up costs:

	Own Room	Meals	Minimum Stay	AUD\$
Full Board (single)*	Yes	3	2 weeks	from \$305 p/w
Full Board (twin share)*	Shared	3	2 weeks	from \$270 p/w
Accommodation Placement Fee				\$240

*Prices shown in the table include: Fully furnished room, bed linen and towels, plus three meals each day, and are correct as of first Semester. Prices are subject to change.

Homestay placements issued more than 10 working days before arrival may be subject to change in location and price. Placing a single student in a twin share room is not an option. Twin share is only for friends or partners travelling together.

Australia proudly promotes a multicultural society; therefore we cannot guarantee that all homestay families are of Australian heritage. For more details about the support services, please contact VIT enrol@vit.edu.au



FREE OF CHARGE SERVICES

Referral Services provided by VIT are free of charge. These include:

- External appeal
- Accommodation assistance.
- Psychological counselling referrals*

*Psychological counselling referrals are at no cost to students. The third party counsellor may come to VIT's campuses to counsel students, who require these services on an individual basis. While the referral and coordination with the counsellors will be done at no extra cost, the personal fee for such counselling sessions may entail expenditure to students, which has to be paid directly to the counsellors by the students.

REFUND POLICY

Payment of tuition fee in full or in part indicates that an agreement exists between VIT and the student. Should circumstances change after accepting the offer, fees will only be refunded in accordance with the Refund Policy below:

VISA REFUSAL

If a student is refused a student visa and the refusal is a reason for the student's failure to start the course on the agreed starting day for the course, or withdrawing from the course on or before the agreed starting date, the course fee (tuition fee and the non-tuition fee) minus the lesser of the following will be refunded. 5% of the amount of course fees received by the provider in respect of the student before the default date AU \$500.00

If a student is refused a student visa after the student commenced the course and that refusal has resulted in either the student withdrawing from the course or the student failing to pay an amount that he / she is liable to pay VIT to undertake the course, the tuition fee for the weeks in the default period (unspent tuition fees) will be refunded. Non-tuition fee paid will not be refunded.

Refund amount = weekly tuition fee x weeks in default period

PRIOR TO COMMENCEMENT (OTHER THAN VISA REFUSAL)

If written notice of withdrawal is received from a student more than 60 days prior to the initial course commencement, the total course fee (tuition fee plus non-tuition fee) less AU \$500.00 is refundable.

If written notice of withdrawal is received from a student less than 60 days but more than 28 days prior to the initial course commencement, 50% of the tuition fees plus 100% of the non-tuition fee is refundable.

If written notice of withdrawal is received from a student less than 28 days prior to commencement of the course date or the student failed to commence the course on an agreed commencement date, no refund will be issued.

If students defer the course commencement date and then apply for a refund, no refund will be issued.

POST COMMENCEMENT (OTHER THAN VISA REFUSAL)

Under the following circumstances, no refund will be issued to students.

Students cancel their enrolment in a course after their commencement date (this includes abandonment of the course enrolled in before its completion)

In the event that students seek and are granted approval by VIT to transfer to another provider prior to completion of six months study of the principal course.

In the event that the student's enrolment is cancelled because of an infringement with VIT's Disciplinary Policy or breach of student visa conditions or failure to make scheduled payment of their fees and charges.

IF THERE IS NO WRITTEN AGREEMENT

If VIT didn't enter into a written refund agreement with the student, VIT will refund the unspent tuition fees to the student. The refund amount will be calculated as below:

Refund amount = weekly tuition fee x weeks in default period



REFUND DUE TO PROVIDER DEFAULT

Provider default occurs in the following circumstances:

- The course does not commence at the location on the agreed commencement date, or
- The course ceases to be provided at any time after it commences but before it is completed, or
- If a sanction has been imposed and VIT was prevented from providing the course

In the case of a provider default, VIT discharges its obligation to the students within 14 days from the day of the default. Students will be given the following options to choose from:

- Receive a refund of tuition fees for the weeks in default period (unspent tuition fees)
Refund amount = weekly tuition fees x weeks in default period
- Receive placement in an alternative course with VIT or another provider at the provider's expense. If students choose this option, they must accept the offer in writing. All the unspent tuition fees will be transferred to the new course.

IF VIT FAILS TO DISCHARGE ITS OBLIGATIONS

If VIT fails to provide a refund or place students in an alternative course, the Tuition Protection Service will be responsible for placing students in a suitable alternative course or refund the unspent tuition fees. More information on the Tuition Protection Service is available on the website: www.tps.gov.au

REFUND OF OSHC, AIRPORT PICKUP AND ACCOMMODATION CHARGES

If a student's refund application has been approved prior to course commencement, VIT will refund the Overseas Student Health Cover (OSHC) amount paid by the student to VIT. If the student has commenced their studies and requires a refund of OSHC the student will be required to apply to the OSHC provider directly for reimbursement of the amount paid.

If the student's refund application has been approved prior to course commencement, VIT will refund any amount which has not been paid to the accommodation provider, Accommodation Placement Fee and Airport Pickup. In other circumstances, where the money has been passed on, students are required to apply directly to the accommodation provider and Airport Pickup service providers for a refund.

VIT does not take responsibility and is not liable for the refund policies of those service providers.

APPLYING FOR A REFUND

To apply for a refund students must complete the Refund Application Form and attach any evidence or documentation relevant to the refund application. Students must submit the form to Admissions for refunds prior to arrival or commencement; or Student Services for refunds after commencement.

Students will be notified of the outcome of their refund application in writing and paid any refund calculated as per the policy within 10 working days of the receipt of the Refund Application Form.



COMPLAINTS POLICY

If a student is dissatisfied with the outcome of their refund application, he/ she can lodge an appeal under the VIT's Complaints and Appeals Policy. To request the Complaints and Appeals Policy, please email enrol@vit.edu.au or visit our website www.vit.edu.au

The Refund Policy and the Complaints and Appeals Policy does not remove the right for a student to take further action under Australia's Consumer Protection Laws.

POLICIES AND PROCEDURES

VIT, like all providers of Vocational and Higher Education has a broad range of policies that apply to your studies and interactions with the Institute.

In general policies are in place to ensure that in all aspects of its operations and in its interaction with students, VIT meets the rigorous standards established for all Australian Vocational and Higher Education Providers by the Australian Government through the Higher Education Standards Framework 2015, the Standards for RTOs 2015 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018.

You can access these policies on the VIT website (www.vit.edu.au) where you will find a complete library of all relevant policies. The policies on the website are the most recent and therefore most authoritative versions.

The following list outlines the key policies that you may need to access.

- Student Code of Conduct
- Access and Equity Policy
- Student Support Services Policy
- Complaints and Appeals Policy
- Student Fees and Refund Policy
- Classroom Operation and Student Behavior Policy
- Completion within the Expected Duration Policy
- Monitoring Course Progress Policy
- Student Academic Misconduct
- Cheating and Plagiarism Policy
- Reassessment Policy
- Transfer between Registered Providers Policy
- Critical Incident Policy
- Privacy Policy

Course Entry Requirements

COURSE CODE AND TITLE	STUDENT	MIN. AGE REQUIREMENT	MINIMUM ENGLISH LANGUAGE REQUIREMENT	MINIMUM ACADEMIC QUALIFICATION REQUIREMENT
MIT59118 Master of Information Technology and Systems (MITS)	Higher Education International	18 years or older at commencement of course.	<ul style="list-style-type: none"> An English Language proficiency level of one of the below: An appropriate English Language proficiency level i.e. Academic IELTS band overall 6.5 and no individual band less than 6.0 OR equivalent Other equivalent English Proficiency Level Accepted: TOEFL iBT (overall score of 79 with no score less than 60) OR PTE Academic (overall score of 58 with no score less than 50) OR CAE/CPE (overall test scale of 176 with no individual scale less than 169) Note: IELTS or equivalent is NOT required for Applicants who have local Australian Degree; or Degree where the language of instruction was English. 	<ul style="list-style-type: none"> A recognised Bachelor Degree in Information Technology (for 4 units RPL credits) and/or a recognised Bachelor Degree in any discipline An overseas recognised Bachelor Degree (recommended 4 years) is equivalent to Australian Qualifications Framework (AQF) Level 7 (for more info, visit website: www.aqf.edu.au)
MBA9118 Master of Business Administration (MBA) International Overseas (Online Delivery only)	Higher Education International	18 years or older at commencement of course.	<ul style="list-style-type: none"> An English Language proficiency level of one of the below: An appropriate English Language proficiency level i.e. Academic IELTS band overall 6.5 and no individual band less than 6.0 OR equivalent Other equivalent English Proficiency Level Accepted: TOEFL iBT (overall score of 79 with no score less than 60) OR PTE Academic (overall score of 58 with no score less than 50) OR CAE/CPE (overall test scale of 176 with no individual scale less than 169) Note: IELTS or equivalent is NOT required for Applicants who have local Australian Degree; or Degree where the language of instruction was English. 	<ul style="list-style-type: none"> A recognised Bachelor Degree in Business (for 4 units RPL credits) and/or a recognised Bachelor Degree in any discipline
ICA70112 Bachelor of Information Technology & Systems (BITS)	Higher Education International	18 years or older at commencement of course.	<ul style="list-style-type: none"> An English Language proficiency level of one of the below: Certificate IV in EAL / Academic IELTS band score of 6.0 or equivalent, with no band lower than 5.5. or equivalent Satisfactorily completed ELICOS at to at least Advanced level Completion of any Australian AQF Diploma or higher qualification Satisfactorily completion of at least one semester of study in Australia in a tertiary course (satisfactorily for this purpose would mean that the applicant has completed 50% or more of the semester load) The Dean may also recommend unconditional admission based on other demonstrably equivalent evidence such as an acceptable GCE A Level English score. This would need to be considered and approved by the appropriate VIT committee 	<ul style="list-style-type: none"> Completion of senior high school to the Australian Year 12 or equivalent Mathematics Standards Mathematics & Statistics (Australian Year 11 equivalent)
SIT50416 - Diploma of Hospitality Management SIT60316 - Advanced Diploma of Hospitality Management ICT50418 - Diploma of Information Technology Networking BSB50215 - Diploma of Business BSB60215 - Advanced Diploma of Business	VET International	18 years or older at commencement of course.	<ul style="list-style-type: none"> An English Language proficiency level of one of the below: Certificate III in EAL / Academic IELTS band score of 5.5 or equivalent Satisfactorily completed ELICOS at to at least Upper Intermediate level Completed equivalent of Australian Year 11 qualification from any of the English speaking countries such as Australia, UK, USA, Canada, New Zealand, South Africa, or the Republic of Ireland Completion of any Australian AQF Certificate III or higher qualification Satisfactorily completion of at least one semester of study in Australia in a tertiary course (satisfactorily for this purpose would mean that the applicant has completed 50% or more of the semester load) Completed a Placement Test devised and administered by VIT or a nominated accredited agency 	<ul style="list-style-type: none"> Any one of the below: Completion of senior high school to the Australian Year 12 or equivalent Mature age students can also enter based on an interview with VIT staff
SIT30816 - Certificate III in Commercial Cookery SIT31016 - Certificate III in Patisserie SIT40516 - Certificate IV in Commercial Cookery SIT40716 - Certificate IV in Patisserie BSB40215 - Certificate IV in Business ICT40415 - Certificate IV in Information Technology Networking	VET International	18 years or older at commencement of course.	<ul style="list-style-type: none"> An English Language proficiency level of one of the below: Certificate III in EAL / Academic IELTS band score of 5.5 or equivalent Satisfactorily completed ELICOS at to at least Upper Intermediate level Completed equivalent of Australian Year 11 qualification from any of the English speaking countries such as Australia, UK, USA, Canada, New Zealand, South Africa, or the Republic of Ireland Completion of any Australian AQF Certificate III or higher qualification Satisfactorily completion of at least one semester of study in Australia in a tertiary course (satisfactorily for this purpose would mean that the applicant has completed 50% or more of the semester load) Completed a Placement Test devised and administered by VIT or a nominated accredited agency 	<ul style="list-style-type: none"> Any one of the below: Completion of senior high school to the Australian Year 11 or equivalent Mature age students can also enter based on an interview with VIT staff
<ul style="list-style-type: none"> 1. VIT reserves the right to conduct a Placement Test at an additional cost to the student, when it is deemed that a student, though fulfilling the English requirements of the Institute is not likely to progress satisfactorily in the chosen course. He/she may also be advised to undertake additional English coaching. 2. The entry requirements given here is for the purpose of admitting candidates in VIT's courses. This does not imply that the candidate is waived from meeting requirements laid down by government departments or statutes which the candidate should meet irrespective of the guidelines given here (e.g., Department of Home Affairs' IELTS requirements for grant of study visa will need to be met at the levels set by them). 				

COURSE CODE AND TITLE	STUDENT	MIN. AGE REQUIREMENT	MINIMUM ENGLISH LANGUAGE REQUIREMENT	MINIMUM ACADEMIC QUALIFICATION REQUIREMENT
098301K – General English Course	ELICOS International	18 years or older at commencement of course.	<ul style="list-style-type: none"> Students do not need any special requirement to enter the General English course. However, students will be assessed and placed in their appropriate class before commencement 	<ul style="list-style-type: none"> There is no minimum academic requirement.
098300M – English for Academic Purposes Program (EAP)	ELICOS International	18 years or older at commencement of course.	<ul style="list-style-type: none"> An entry requirement for the EAP is for students with an Academic IELTS proficiency of 5.5 overall band score or equivalent, or completion of General English Upper-Intermediate. (OR) An entry requirement for the EAP is for students with an Academic IELTS proficiency of 6.0 overall band score or equivalent. Students are welcome to undertake an English language assessment at VIT for entry into this course. 	<ul style="list-style-type: none"> There is no minimum academic requirement.
MITS9118 – Master of Information Technology and Systems (MITS)	Higher Education Domestic	18 years or older at commencement of course.	<ul style="list-style-type: none"> An English Language proficiency level of one of the below: An appropriate English Language proficiency level i.e. Academic IELTS band overall 6.5 and no individual band less than 6.0 OR equivalent Other equivalent English Proficiency Level Accepted: TOEFL iBT (overall score of 79 with no score less than 60) OR PTE Academic (overall score of 58 with no score less than 50) OR CAE/CPE (overall test scale of 176 with no individual scale less than 169) Note: IELTS or equivalent is NOT required for Applicants who have local Australian Degree; or Degree where the language of instruction was English. 	<ul style="list-style-type: none"> A recognised Bachelor Degree in Information Technology (for four units RPL credits) or a recognised Bachelor Degree in any discipline An overseas recognised Bachelor Degree (recommended four years) is equivalent to Australian Qualifications Framework (AQF) Level 7 (for more info, visit website: www.aqf.edu.au)
MBA9118 – Master of Business Administration (MBA) Domestic (Online or Classroom-based Delivery)	Higher Education Domestic	18 years or older at commencement of course.	<ul style="list-style-type: none"> Based on interview with VIT staff with respect to work experience evidence (if any) 	<ul style="list-style-type: none"> Bachelor Degree and/or 5+ years of Supervisory and Managerial Work Experience
ICA70112 - Bachelor of Information Technology & Systems (BITS)	Higher Education Domestic	18 years or older at commencement of course.	<ul style="list-style-type: none"> An English Language proficiency level of one of the below: Certificate IV in EAL / Academic IELTS band score of 6.0 or equivalent, with no band lower than 5.5. or equivalent Completion of any Australian AQF Diploma or higher qualification Satisfactorily completion of at least one semester of study in Australia in a tertiary course (satisfactorily for this purpose would mean that the applicant has completed 50% or more of the semester load) The Dean may also recommend unconditional admission based on other demonstrably equivalent evidence such as an acceptable GCE A Level English score. This would need to be considered and approved by the appropriate VIT committee 	<ul style="list-style-type: none"> Completion of senior high school to the Australian Year 12 or equivalent Non-year 12 (e.g. transfer, mature age, TAFE) applicants must complete 'VTAC Personal History online' Mathematics Standards Mathematics & Statistics (Australian Year 11 equivalent)
<ul style="list-style-type: none"> 1. VIT reserves the right to conduct a Placement Test at an additional cost to the student, when it is deemed that a student, though fulfilling the English requirements of the Institute is not likely to progress satisfactorily in the chosen course. He/she may also be advised to undertake additional English coaching. 2. The entry requirements given here is for the purpose of admitting candidates in VIT's courses. This does not imply that the candidate is waived from meeting requirements laid down by government departments or statutes which the candidate should meet irrespective of the guidelines given here (e.g., Department of Home Affairs' IELTS requirements for grant of study visa will need to be met at the levels set by them). 				

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The entry requirements given here are for the purpose of admitting candidates into VIT's courses. This does not imply that the candidate is waived from meeting requirements laid down by government departments or statutes which the candidate should meet irrespective of the guidelines given here (e.g., Department of Home Affairs IELTS requirements for grant of study visa will need to be met at the levels set by them).

The equivalency below has been adopted from the ESL Framework (course information): an approximate guide to exit and entry alignment

- Certificate III in EAL equals to IELTS exit level 5.5
- Certificate IV in EAL equals to IELTS exit level 6

OTHER ENTRY REQUIREMENTS FOR INTERNATIONAL STUDENTS

Regulatory	A current and valid passport.
	A valid study visa that covers the duration of study for the course.
Age at Commence-ment	The VIT will not accept overseas students who would be under 18 years of age at the time of proposed commencement.

Course Entry Requirements

COURSE CODE AND TITLE	STUDENT	MIN. AGE REQUIREMENT	MINIMUM ENGLISH LANGUAGE REQUIREMENT	MINIMUM ACADEMIC QUALIFICATION REQUIREMENT
ICA70112 - Bachelor of Information Technology & Systems (BITS)	Higher Education Domestic	18 years or older at commencement of course.	<ul style="list-style-type: none"> An English Language proficiency level of one of the below: Certificate IV in EAL / Academic IELTS band score of 6.0 or equivalent, with no band lower than 5.5. or equivalent Completion of any Australian AQF Diploma or higher qualification Satisfactorily completion of at least one semester of study in Australia in a tertiary course (satisfactorily for this purpose would mean that the applicant has completed 50% or more of the semester load) The Dean may also recommend unconditional admission based on other demonstrably equivalent evidence such as an acceptable GCE A Level English score. This would need to be considered and approved by the appropriate VIT committee 	<ul style="list-style-type: none"> Completion of senior high school to the Australian Year 12 or equivalent Non-year 12 (e.g. transfer, mature age, TAFE) applicants must complete 'VTAC Personal History online' Mathematics Standards Mathematics & Statistics (Australian Year 11 equivalent)
SIT50416 - Diploma of Hospitality Management SIT60316 - Advanced Diploma of Hospitality Management ICT50418 - Diploma of Information Technology Networking BSB50215 - Diploma of Business BSB60215 - Advanced Diploma of Business	VET Domestic	18 years or older at commencement of course.	<ul style="list-style-type: none"> An English Language proficiency level of one of the below: Certificate III in EAL Completed equivalent of Australian Year 11 qualification from any of the English speaking countries such as Australia, UK, USA, Canada, New Zealand, South Africa, or the Republic of Ireland Completion of any Australian AQF Certificate III or higher qualification Satisfactorily completion of at least one semester of study in Australia in a tertiary course (satisfactorily for this purpose would mean that the applicant has completed 50% or more of the semester load) Completed a Placement Test devised and administered by VIT or a nominated accredited agency 	<ul style="list-style-type: none"> Any one of the below: Completion of senior high school to the Australian Year 12 or equivalent Mature age students can also enter based on an interview with VIT staff
SIT30816 - Certificate III in Commercial Cookery SIT31016 - Certificate III in Patisserie SIT40516 - Certificate IV in Commercial Cookery SIT40716 - Certificate IV in Patisserie BSB40215 - Certificate IV in Business ICT40418 - Certificate IV in Information Technology Networking	VET Domestic	18 years or older at commencement of course.	<ul style="list-style-type: none"> An English Language proficiency level of one of the below: Certificate III in EAL Completed equivalent of Australian Year 11 qualification from any of the English speaking countries such as Australia, UK, USA, Canada, New Zealand, South Africa, or the Republic of Ireland Completion of any Australian AQF Certificate III or higher qualification Satisfactorily completion of at least one semester of study in Australia in a tertiary course (satisfactorily for this purpose would mean that the applicant has completed 50% or more of the semester load) Completed a Placement Test devised and administered by VIT or a nominated accredited agency 	<ul style="list-style-type: none"> Any one of the below: Completion of senior high school to the Australian Year 11 or equivalent Mature age students can also enter based on an interview with VIT staff
<ul style="list-style-type: none"> 1. VIT reserves the right to conduct a Placement Test at an additional cost to the student, when it is deemed that a student, though fulfilling the English requirements of the Institute is not likely to progress satisfactorily in the chosen course. He/she may also be advised to undertake additional English coaching. 2. The entry requirements given here is for the purpose of admitting candidates in VIT's courses. This does not imply that the candidate is waived from meeting requirements laid down by government departments or statutes which the candidate should meet irrespective of the guidelines given here (e.g., Department of Home Affairs' IELTS requirements for grant of study visa will need to be met at the levels set by them). 				

NOTE

VIT reserves the right to conduct a Placement Test at an additional cost to the student, when it is deemed that a student, though fulfilling the English requirements of the Institute is not likely to progress satisfactorily in the chosen course. He/she may also be advised to undertake additional English coaching. The entry requirements given here are for the purpose of admitting candidates into VIT's courses.

2019 & 2020 Intakes

ELICOS COURSES	INTAKE
GENERAL ENGLISH & EAP	Weekly intakes
VET COURSES	February March May June July August October November
Higher Education (HE) COURSES	February July November

Statement of Compliance

The following Accreditation of Program statements apply to all VIT programs.

CRICOS Registration Statement

VIT is duly authorised to deliver educational programs to overseas students in Australia. It is listed on the Australian Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS Register) to deliver programs in Victoria.

VIT's CRICOS Provider Code is: 02044E

The CRICOS website can be accessed at:

<http://cricos.education.gov.au>

TEQSA Registration

VIT is duly authorised to deliver higher education programs to overseas students in Australia. It is listed with the Tertiary Education Quality and Standards Agency (TEQSA) to deliver programs in Australia.

VIT's TEQSA Provider ID is: PRV14007

The TEQSA website can be accessed at:

<https://www.teqsa.gov.au>

Registered Training Organisation

VIT (RTO No. 20829) provides education services for Australian and Overseas students under the Australian Government's Australian Qualifications Framework (AQF). The National Vocational Education and Training Regulator Act 2011 also governs the Institute's operations.

VIT is registered with the Australian Skills Quality Authority (ASQA), the national VET regulator, to provide education and training to domestic and international students in Australia. VIT's Certificate and Diploma courses are listed on the www.training.gov.au (TGA) and CRICOS websites.

Disclaimer

Every reasonable effort has been made to ensure that the information in this document referring to VIT is correct at the time of publication. However, the Institute reserves the right to discontinue, change or remove any course, subject, units of competency, fee, admission requirement, staffing or other arrangement without prior notice.



VICTORIAN INSTITUTE OF TECHNOLOGY

BUSINESS • INFORMATION TECHNOLOGY • HOSPITALITY • ENGLISH LANGUAGE

CALL TOLL FREE
+ 61 1300 17 17 55

email: enrol@vit.edu.au • web: www.vit.edu.au

“STUDENTS FIRST”



Corporate Office

Level 14, 123 Queen Street,
Melbourne VIC 3000 Australia
T 1300 17 17 55
www.vit.edu.au



Melbourne Campus

123 Queen Street, Melbourne
VIC 3000 Australia

235 Queen Street, Melbourne
VIC 3000 Australia

118 Queen Street, Melbourne
VIC 3000 Australia

413 Johnston Street, Abbotsford
VIC 3067



Sydney Campus

333 Kent Street,
Sydney NSW 2000 Australia

The information contained in this prospectus is correct as at 9 August 2019. VIT (Victorian Institute of Technology) reserves the right to make changes to this information at any time without notice. It is the responsibility of the reader to obtain the latest updates to this publication by contacting VIT (Victorian Institute of Technology).

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